



# **ELECTRICITY SUPPLY LICENSE**

**GRANTED TO:**

**“SharrCem” LLC**

**Registration number: ZRRE/Li\_61/17**

**Pristina, 13 April 2018**

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## Article 1

### Purpose

1. **Energy Regulatory Office-** ERO (hereinafter “the Regulator”), in line with the authority vested under Article 28 of the Law on Energy Regulator (Law No. 05/L-084), the Law on Energy (Law no. 05/L-081), the Law on Electricity (Law No. 05/L-085) and Rule on Licensing of Energy Activities in Kosovo (ERO/Rule/No. 07/2017) in its session held on 13 April 2018, issued the Electricity Supply License to “**SHarrCem**” LLC, with license number **ZRRE/Li\_61/17, Address: “Adem Jashari” No.280, Hani i Elezit, Republic of Kosovo** (hereinafter “the licensee”).

## Article 2

### Definitions

1. Terms used in this License shall have the following meaning:
  - a) “**Financial Year**” is a period from 1 January to 31 December of the same calendar year
  - b) “**Market Rules**” the norms that regulate electricity trade between market participants and relations between parties of the electricity market, Market Operator and Transmission System Operator, with the purpose of maintaining the physical balance in the market.
  - c) “**Balance Responsibility**” has the same meaning as in the Market Rules approved by ERO.
  - d) “**Final Customer**” has the meaning set down in the Law on Electricity.
  - e) “**Affiliated Person**” any enterprise owned or controlled by another enterprise, as set forth in the applicable Law on Business Organizations.
  - f) “**Legislation**” means the Law on Energy (Law No. 05/L-081), the Law on Energy Regulator (Law No. 05/L-084), the Law on Electricity (Law No. 05/L-085) and any other primary or secondary legislation regulating the energy sector.
  - g) “**Supplier of Last Resort**” has the meaning ascribed in Article 3, paragraph 1.19 of the Law on Electricity.
  - h) “**Universal Supply Customer**” means any customer who enjoys the right of universal supply service in accordance with Article 3, paragraph 1.72 of the Law on Electricity.
2. Other terms used in this license shall have the same meaning as the terms used in applicable legislation.

## Article 3

### The Rights and Obligations

1. The Licensee shall enjoy the rights and undertake the responsibilities set down in the applicable laws, regulations, rules and codes.
2. The Licensee is entitled to:
  - 2.1 sell electricity to Final Customers, in accordance with this license;
  - 2.2 purchase electricity on the wholesale and retail electricity markets at unregulated prices in accordance with Article 33.5 of the Law on Electricity;
  - 2.3 re-sell at freely negotiated prices surplus capacities and electricity to other licensed electricity companies;
  - 2.4 import and export capacity and electricity in accordance with applicable rules;
  - 2.5 bill and collect revenue from its customers in accordance with applicable legislation;
- 3 The territory covered by this license is the entire territory of the Republic of Kosovo.
- 4 The licensee shall act in compliance with provisions and conditions specified in this license, the Law on Electricity and applicable laws, rules and codes.

#### **Article 4**

##### **Separate Accounts for Licensed Activities**

1. The Licensee shall prepare annual financial statements in accordance with Regulatory Accounting Guidelines issued by ERO and shall submit to ERO a copy of the audited financial statements within three (3) months after the end of the financial year. Internal accounts for the activities of the Licensee must be separate from internal accounts of other activities, as if these activities were carried out by another enterprise. In the event that the licensee, due to objective reasons cannot prepare these statements within three (3) months, then no later than 15 March, the licensee shall require from the Regulator an extension of the deadline, but no later than 30 April of the actual year, for submission of these statements.
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2. The Licensee shall submit to the Regulator the Annual Financial Statements audited by an independent auditor in accordance with International Financial Reporting Standards and within the time prescribed by applicable laws for financial reporting.
3. In its internal accounting, the Licensee will maintain separate accounts for the supply of electricity to Universal Service Customers.
4. If required by the Regulator from time to time, the Licensee shall submit all accounts in the form and on the date specified by the Regulator. Regulatory accounting shall be held in accordance with guidelines regarding ERO Regulatory reporting statements, and may, among others, specify:
  - 4.1. the form of regulatory accounting statements / records, including but not limited to the profit and loss accounts, balance sheets, recognized profit and loss statements, cash flow and statements of the amounts of annual revenues, costs, assets, debts, reserves or supplies, which are charged from any other activity or established by allocation or apportionment between the consolidated Licensee's licensed activities and any other activity;
  - 4.2. nature and content of regulatory accounting statements/records, including information on specified types of annual revenues, expenditure, assets or debts from specified activities;
  4. 3. regulatory accounting principles and policies (including the basis for allocation of expenditures).
5. With regards to regulatory accounting statements in respect of the financial year, the Licensee shall not, in terms of accounting statements related to the financial year, change the bases of charges, apportionment or allocation from those applied in previous financial years, unless the Regulator had previously issued appropriate guidance or written approval thereto.
6. The Licensee shall act in compliance with every instruction issued by the Regulator and with legislation in effect.

## **Article 5**

### **Price of Supply and Prohibition of Cross-subsidies**

1. All electricity supply prices charged to Final Customers by the Licensee shall be freely set.
2. In carrying out its activities of supply with electricity, the Licensee shall ensure that supply prices will not be increased nor reduced as a consequence of receiving or granting any cross-subsidy (direct or indirect) from or on behalf of any other such activity of the Licensee or from any affiliated entity, corporation or any other legal or natural person.
3. The Licensee shall also ensure that its charged prices will not include any cross-subsidy (direct or indirect) between Universal Service Supply Customers and other Final Customers, nor between any other of its individual customers or customer categories, except at the level approved by the Regulator.

## **Article 6**

### **Prohibition of Discrimination**

In setting prices that will be charged to customers for electricity supplied, the Licensee shall not have preferences for any customer or customer categories, will not exercise discrimination against any customer or customer categories, and will not set unfair supply conditions and which are onerous to be fulfilled.

## **Article 7**

### **Prohibition on Abuse of Dominant Position**

1. The Licensee is prohibited to abuse the dominant position as determined by Article 23 of the Law on Energy and other related legislation in effect.
2. If there is suspicion of abuse by the Licensee according to paragraph 1 of this Article, the Regulator will notify the Kosovo Competition Commission and may result in administrative fines and measures being levied on the Licensee as determined by Article 57 of the Law on Energy Regulator.

## **Article 8**

### **Switching the Supplier**

1. The Licensee shall take all the measures in training its employees regarding the application of Rules and procedures for switching the supplier and respecting the rights of customers to switch the supplier.
2. The Licensee shall cooperate fully with other licensed enterprises during the process of switching the supplier and it is prohibited for the Licensee to delay or obstruct this process without any reason.
3. When a Final Customer who is not a Universal Service Supply Customer has already exercised his right to switch the supplier and has terminated his contract for supply with electricity from the Licensee, and has subsequently requested a new supply contract with the Licensee, the Licensee shall not deny such request unreasonably.
4. When a Final Customer who is a Universal Service Supply Customer has already been disconnected and has terminated his contract for supply with the Licensee, and has subsequently requested a new supply contract with the Licensee, the Licensee shall not deny such request and shall deal with such request as promptly and fully as though it were a request from any other Universal Service Supply Customer.

## **Article 9**

### **Compliance with Distribution Code, Grid Code, Metering Code and Rule on General Conditions of Energy Supply**

1. The Licensee shall comply with the provisions of the Distribution Code, Grid Code, Metering Codes and the Rules on the General Conditions of Energy Supply.
2. The Licensee shall have Balance Responsibility and shall make all reasonable efforts to forecast its future demand accurately and to provide promptly, fully and accurately all

information required to be submitted to any other electricity undertaking in accordance with the procedures approved by the Regulator.

#### **Article 10** **Obligations of the Licensee**

1. The Regulator, with the purpose of protecting customers and energy market, has the right to impose on the Licensee an obligation to provide a Financial Guarantee, on temporary or permanent basis in line with Article 8 of the Rule on Licensing of Energy Activities in Kosovo.
2. The Licensee shall perform its licensed activities in an effective, economic and coordinated manner, in accordance with the legislation in force.
3. The Licensee shall undertake all the necessary actions to implement its obligations in accordance with applicable Legislation and with provisions of this License and agreements concluded with other parties, including any Power Purchase Agreement.

#### **Article 11** **Customer Protection**

1. The Licensee shall ensure equal and non-discriminatory treatment for all customers regarding their rights and obligations with respect to electricity services.
2. The Licensee is responsible for the protection of its customers, by addressing the complains regarding every action, negligence or violation made by the supplier or system operator, and provide appropriate solutions to these complains, in accordance with the terms and conditions determined in the Rule on Resolution of Complaints and Disputes in Energy Sector.
3. The Licensee shall provide at least one employee during business hours to answer customer questions and requests.
4. Officials of the Licensee, responsible for receiving phone calls and receiving customers in the office, must be qualified and properly instructed, on appropriate and expedient way of handling issues of complains/disputes and requests for service or refer them to the relevant department.
5. The Licensee is obliged to respond to all customer complaints in an efficient and fair manner, in accordance with the Rule on Resolution of Complaints and Disputes in Energy Sector.
6. The Licensee shall inform its customers of the postal address, phone number, fax number and email address of the information service it established with the purpose of receiving their complaints or reporting any incident.
7. The Licensee is obliged to inform its customers at least fifteen (15) days prior to any change in their contracts on supply and price changes, and also inform them about their right to terminate the contract, if they do not accept the new conditions of supply.

8. The Licensee shall ensure an easy availability of different service packages to its Final Customer.
9. The Licensee is obliged to provide in its website a calculator for calculating the cost of electricity.
10. The Licensee shall send to the Final Customer the notice for supply contract expiration at least 60 calendar days before the expiration.
11. The Licensee is obliged to inform its customers about the process of changing supplier.

## **Article 12**

### **Service and Supply Quality Standards**

1. The Licensee shall comply with all standards of electricity supply and service quality as approved by the Regulator.
2. Whenever required by the Regulator, or where the Licensee deems reasonable, the Licensee shall review the existing general and minimum performance standards, within the deadline specified by the Regulator.
3. The Licensee shall implement the approved standards and shall propose for approval to the Regulator the procedure on monitoring the fulfillment of standards of supply and service quality. The Licensee shall act in conformity with the approved procedures.
4. The Licensee shall provide to the Regulator a report on its activity regarding standards to be met. This report will include information and analysis regarding the implementation of standards under this Article.
5. The Licensee shall publish the Service and Supply Quality Standards as requested by the Regulator, regarding compliance with performance standards established in this Article, or failure thereof.

## **Article 13**

### **Market Rules**

The Licensee shall act in conformity with the applicable Market Rules.

## **Article 14**

### **Health and Safety**

1. The Licensee shall take all necessary actions to protect persons and property from injuries that may be caused by the Licensee and while performing the activities of electricity supply will act in accordance with the applicable legislation.
2. The Licensee shall, in accordance with applicable law, perform technical and security checks (audits) on an annual basis, and shall submit the results of such inspection to the Regulator, whenever required by the Regulator.

**Article 15**  
**Labour**

The Licensee shall, with respect to labour and safety at work, comply with the applicable legislation in Kosovo.

**Article 16**  
**Changes in Control of Licensee**

1. The Licensee shall notify the Regulator of any changes expected in control at least sixty (60) days in advance. Change in control shall not take effect until it is approved by the Regulator.
2. The Licensee shall notify the Regulator of any change in the organizational structure of the Licensee. Such notice shall be given the Regulator not later than three (3) days from the date of any such change.

**Article 17**  
**Public Service Obligation**

The Licensee shall perform any public service obligation that may be determined by the Regulator, in accordance with Article 51 of the Law on Energy Regulator. Such imposed obligations will become an integral part of this License.

**Article 18**  
**Purchase of electricity from renewable energy sources**

The Licensee shall perform any obligation regarding the offtake of energy from Renewable Energy Sources (RES), which may be placed upon it as a result of drafting or approved by the Regulator.

**Article 19**  
**Supplier of Last Resort**

The Licensee will perform any public service obligation that may be imposed on him by the Regulator, including the obligation of a supplier of last resort, in compliance with Article 51 of the Law on Energy Regulator and Article 40 of the Law on Electricity.

**Article 20**  
**Provision of Information to the Regulator**

1. The Licensee shall submit to the Regulator information and reports in the manner and on time frames that the Regulator may deem appropriate.
2. The licensee shall submit to the Regulator, the reports on the activity of electricity supply, as well as compliance with the terms of the license, in accordance with the Reporting Manual for Energy Sector, approved by the Regulator, as well as requirements of the Regulator.

3. If the Licensee, in accordance with Rule on Confidential Information, requires that any information should be treated as confidential, it is his duty to mark such information as confidential and justify its application to the Regulator. The Regulator will review the application in accordance with the Rule on Confidential Information.
4. The Regulator is entitled to ask of Licensee any confidential information, necessary for performance of its functions and duties in accordance with Article 12 of the Law on Energy Regulator.
5. The Licensee shall appoint a person to maintain the communication link with the Transmission System Operator and Market Operator as well as with the Distribution System Operator. Address, phone number, fax number or electronic mail address of such person shall be sent to the Transmission System Operator and Market Operator as well as Distribution System Operator.
6. The Licensee shall submit to the Regulator any copy of contracts signed in relation to supply, bilateral agreements for purchase of electricity.
7. The Licensee shall hand over to the Regulator details of any changes in information submitted in the course of application for this License.

In this Article:

**“Information”** – shall mean any material in any form and shall include, without limitation, any contract, book, document, record, accounting, calculation (statutory or other), assessment, return or report of any description or any explanation (verbal or written) with respect to these information that may be requested from the Regulator.

#### **Article 21**

##### **Extension Modification, Suspension, Transfer and Termination of License**

1. The Regulator may extend, modify, suspend, and terminate this License in accordance with the Law on Energy Regulator and the Rule on Licensing of Energy Activities in Kosovo.
2. The Regulator may transfer this License in accordance with the Law on Energy Regulator and Rule on Licensing Energy Activities in Kosovo, subject to requirement that the License obligations may be performed by another Licensee if the customers will not be detriment due to such a transfer.

#### **Article 22**

##### **Fees**

The Licensee shall pay every initial and annual fee to the Regulator as set under the Rule on Fees, issued by the Regulator.

#### **Article 23**

##### **Administrative Measures and Fines**

1. In case of violation of provisions of applicable legislation including the rules issued by the Regulator or Articles of this License or the instructions given to the Licensee by the

Regulator, The Regulator has the power to impose administrative measures and fines to the Licensee, in accordance with Article 57 of Law on Energy Regulator and the Rule on Administrative Measures and Fines.

2. Administrative measures and fines may be imposed to the enterprise as a legal entity as well as to responsible persons within the enterprise.
3. The amount of the fine shall be assessed in accordance with the Law on Energy Regulator and the Rule on the Administrative Measures and Fines.

#### **Article 24 Dispute Resolution**

1. Any dispute that may arise or is related to licensed activities shall be resolved in accordance with the Rule on Resolution of Complaints and Disputes in the Energy Sector, issued by the Regulator.
2. Decisions of the Regulator related to extension, modification, suspension, termination and transfer of License as well as decisions on fines as a consequence of License terms violations or violations of applicable legislation, may be challenged by the Licensee at the competent court, in conformity with the applicable legislation.

#### **Article 25 Entry into force**

1. In accordance with Article 28 of the Law on Energy Regulator, this license with number ZRRE/Li\_61/17, is issued to **"SharrCem" LLC**, for electricity supply activity and enters into force on **13.04.2018**.
2. This licensee will continue to be valid for a period of 5 (five) years, namely until **12 April 2023**.

Stamped with the common stamp of Energy Regulatory Office on: \_\_\_\_\_

Signed (on behalf of the Regulator's Board) Acting-Chairman Arsim Janova:  
\_\_\_\_\_

Signed on: \_\_\_\_\_

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